



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

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Please return completed form to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org





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5. List all vacant positions

Position Available Senior Pastor Date of Vacancy Nov 2020

Position Available _____ Date of Vacancy _____

Position Available _____ Date of Vacancy _____

6. Membership (state approximate numbers and percentages)

	Five years ago	Currently
A. Number of church members	<u>202</u>	<u>135</u>
B. Number of family units	<u>100 (approx.)</u>	<u>74</u>
C. Worship attendance	<u>147</u>	<u>119</u>

7. Community Growth Increasing Static Declining

8. Profile of church members

A. Age:

6 % 0-11 5 % 12-18 5 % 19-24 10 % 25-34
10 % 35-49 14 % 50-64 50 % 65+

B. Occupation:

_____ % Business 15.5 % Professional _____ % Trades
 _____ % Agriculture 0.6 % Stay-at-Home Parent 46.5 % Retired
37.4 % Other (Please Specify) _____

C. Educational level of adults

_____ % some high school 43 % high school 54 % college 3 % graduate school

D. Percentage of members belonging to the congregation

Less than one year 6 %
 5 years or less 11 %
 6-10 years 10 %
 10 years or more 73 %



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9. Racial/Ethnic composition of:

A. **Congregation**

<1 % African-American <1 % Asian 98 % Caucasian <1 % Hispanic
 % Other (Specify) _____

B. **Community** (within 5-mile radius of church)

3.7 % African-American 2.1 % Asian 90.7 % Caucasian 1.5 % Hispanic
 % Other (Specify) _____

10. Community Setting (check as many as apply):

Location

Rural Small Town Metropolitan Suburban Inner City

Function

Industrial Agricultural Recreational Military College/University

Approximate population of community 35,000

11. Church Programming—Worship

A. **Worship Time**

10:15

Average Worship Attendance

119

B. Frequency of communion celebration: 12-14 per year

C. How are members involved in planning and participation in the liturgy/worship?

Some are in praise teams and small ensembles, others in tech support



D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety)

Contemporary

E. Type of music used in worship (e.g., traditional, contemporary, variety)

Mostly contemporary with some traditional hymns

12. Church Programming—Sunday School

A. Average attendance in Church School (under 18 years) 14 (pre-Covid)

B. Average attendance in Adult Education (Sunday) 44 (pre-Covid)

13. Church Programming—Organizations/Committees

List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session		9	monthly	1
Deacons		12	quarterly	3
Campus Team		5	varies	2
Finance		6	monthly	3
Mission and Outreach		6	monthly	2
Personnel		3	varies	1
Men's Ministry		varies	varies	3
Women's Ministry		varies	varies	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.



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Part 2: Financial/Church Campus Information

1. Current annual budget: \$ 379,820 Last year's annual budget: \$ 379,380
(Attach a copy of current budget)

2. Percentage of income received toward budget: 2020: 97.9% %

3. Amount contributed for year 2020 (most recent complete reporting year)

- A. EPC Per Member Asking \$ 2,896.43
- B. EPC World Outreach Global Workers \$ _____
- C. EPC Special Projects \$ _____
- D. Presbytery Per Member Asking \$ 1,828.57
- E. Other Missions/Missionaries \$ 9,520.00

4. Property owned by church

A. Describe buildings and property (other than manse).

We have three large connected buildings: A worship center with three classrooms, an older worship center (now muliti-purpose with kitchen) with classrooms in lower level, and a wing comprised of offices and music hall with classrooms in lower level.

B. Are your buildings adequate for your present program? Yes No
If no, please explain:

C. Is a building program projected? Yes No
If yes, describe what, when, and projected cost

D. Does the church own a manse? Yes No

Condition: Good Fair Poor # of Bedrooms _____

Pastor's Office/Study: In Church In Manse Not Provided

Other _____



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6. Compensation:

A. The salary range we are prepared to offer:

Position: Pastor \$ 60,000-80,000

Position: _____ \$ _____

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: Pastor \$ _____ or 0 %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

Position: _____ \$ _____ or _____ %

C. Housing

- Housing Allowance
- Manse Only
- Either of the Above

D. Benefits and expenses

- _____ Pension (minimum 10% gross effective salary)
- _____ Medical insurance
- _____ Life insurance
- _____ Social Security
- _____ Travel/mileage
- _____ Book allowance
- _____ Study leave allowance (minimum 2 weeks)
- _____ Annual vacation days (minimum 4 weeks)
- _____ Number of worship services per year for which pastor is provided relief (in addition to vacation and study leave)
- √ _____ Other (Specify: The salary range above includes negotiable salary and benefits.)



Part 3: Church Characteristics

Check the box that most closely describes the current congregation characteristics and future goals

Our congregation...	Currently				Goal			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4



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15. In what ways does your church participate in ecumenical activities?

We collaborated with a neighboring church to host a Michael Card conference and a Jason Grey concert. (The latter was cancelled at the last minute because of Covid). During the years of 2018 and 2019 we worked with 4 other churches and a group called ASAP that goes into high schools and middle schools doing assemblies and then invites the kids back for an evening assembly. We were involved with these at a local middle school but were unable to get into the high school. This past Easter we participated in a Stow Community Easter Egg Hunt with other churches, along with some civic groups. Some of our staff attend a church leaders breakfast that one of the area churches hosts several times a year.

16. Describe the strengths of your congregation.

Stow Presbyterian is caring and supportive of both its members and the community. We are a friendly, welcoming church. The congregation has often demonstrated an ability to step up to challenges in a unified manner. We seek to follow Christ through strong biblical preaching and discipleship.

17. List specific problems with which your congregation struggles.

Like most churches coming out of the COVID-19 pandemic, we are struggling to return to something more “normal,” aware that the “new normal” may be unfamiliar territory. Children and Youth ministry needs substantial rebuilding and is an area of particular concern. We hope to hire an innovative staff person to lead this area but have had no success and little response thus far, due to the pandemic.

Communication in the church needs significant improvement. This includes communication within the leadership circles as well as between leadership and the congregation. The variety of preferred means of communication across the generational cohorts makes this especially challenging. Some key leaders in various ministry groups have retired or moved in recent years, which has also contributed to communication gaps.

18. List major goals that the congregation has set for itself.

The Session has not set any major goals for the congregation in the last few years. The Session has made a few starts with various congregational renewal programs or methodologies, but these efforts have, for various reasons, not been sustained. Under the guidance of the next pastor, Session would like to identify one consistent, biblically-based pathway forward and commit to it for the long term. The Session would also like to shift away from a “Board of Directors” model to one in which the ruling elders, under the strategic direction of a strong pastoral leader, participate more in decision making processes and shoulder more oversight and responsibility for areas of ministry. We realize this sort of culture shift takes time. Also, as part of this shift, Session also



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19. Has there ever been disciplinary action taken against a pastor of your congregation?

Yes No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

Yes No

If you answered "Yes" to either 19 or 20, please explain.

21. Have you completed a mission statement, vision statement, and/or a strategic plan for your congregation?

Yes No See below in Part 6

If yes, Date completed _____

If yes, attach copies of each statement or strategic plan the church has completed.



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Part 4: Leadership Expectations

1. What five key characteristics, gifts, and/or skills should a person bring to the position?

1) Preaching challenging, biblically based sermons. Teaching and interpreting the scriptures in a bible study. Providing instruction for areas of leadership training.

2) Evangelism - sharing the Gospel and leading all to share their faith in Christ.

3) Promote two way communication with the congregation.

4) Promote teamwork within the staff and the congregation and support good stewardship with fiscal responsibility.

5) Counseling and caring for the needs of those inside and outside the church.



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Part 5: Church History

1. What do you consider to be the three most important events in the history of your church?

- 1) The decision in 2006 to leave the PCUSA.
- 2) The twenty-three year tenure of Pastor David Weyrick.
- 3) The 2008 addition to the church building.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

Seeking affiliation with a denomination after twelve years as an independant church which led to our joining the EPC.



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Part 6: Other Information

1. List the last three individuals who held the position of Senior Pastor

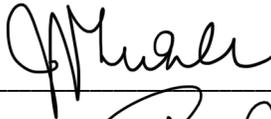
Name	Dates of Service	
Charles W. Evans	1/1976	9/1990
		to
David Weyrick	9/1992	5/2015
		to
Robert Stanley	5/2015	12/2020
		to

2. Describe any significant factors about the church not covered in previous questions.

We recognize it may be time to change our mission statement. We are open to working with our new pastor to develop a new one. We have used this for over ten years.

Our Mission is to be a church where lives are transformed in Jesus Christ.

Our Mission Statement is: To help persons KNOW Christ and GROW in their faith in order to GO outside the church building and SHOW His love through words and actions to SOW seeds to change lives for His Kingdom.

Clerk of Session  Date 7/18/2021

Search Committee Chair  Date 7/18/21

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org